



213 S. Dillard Street, Suite 340, Winter Garden, FL 34787

Tel: (931) 576-7021

admissions@commonsensemifery.org

Transcript Evaluation Request

Name	<input type="text"/>	Date	<input type="text"/>	
Address	<input type="text"/>		City	<input type="text"/>
Zip	<input type="text"/>	Email	<input type="text"/>	
Phone – home	<input type="text"/>	Phone - work	<input type="text"/>	
Cell	<input type="text"/>			

Students applying to CCSM midwifery programs are required to submit evidence of all previous post-secondary (after high school) education courses completed. Students must provide official transcripts from the educational institution or arrange for them to be mailed directly to CCSM. Evidence of successfully completing a 3 credit college-level course in English and Math are required to become a Florida Licensed Midwife. If the student has not completed these courses prior to enrollment at CCSM, they must be completed in order to graduate. If the student has previously completed other courses that are part of the midwifery curriculum, the student may request a transcript evaluation for articulation purposes.

Single Course Evaluation - \$45

2-5 Course Evaluation - \$150

Full Transcript Evaluation - \$250

Process

To request a transcript evaluation, the student must provide to admissions@commonsensemifery.org the following information:

- OFFICIAL transcripts from all post-secondary training/education schools/programs you want evaluated.
- In time sensitive cases we can start with unofficial copies but in order to be enrolled in CCSM we must have official copies.
- A catalog, course descriptions or syllabi for all courses listed on transcripts. Acceptable is a link to the educational institution's electronic catalog.
- Copies of Official Diplomas or Certificates.
- All transcripts from foreign institutions must be translated into English and the courses, credits and hours be translated into comparable US courses and credits/hours. International students, U.S. citizens, and permanent residents educated abroad must use an approved agency specializing in foreign credential evaluation and translation, such as Josef Silny & Associates, for evaluation and translation of their foreign credentials and courses to determine the foreign education equivalency in the United States.
- Pay the CCSM non refundable transcript evaluation fee as indicated above